Grad Travel Request

As soon as you know your travel plans, please complete the information below. An email will be sent to the administrator.

If the request is for funds from the **Graduate School** (only available to PhD candidates), the administrator will then submit the request via their web site and inform you of their decision. Please see the [Graduate School web page](https://drama.washington.edu) for more information.

If the request is for funds from the **Witham Endowment** (only available to PhD candidates), the administrator will confer with your area head and let you know how much if any funding has been allocated.

If the request is for funds from the **School of Drama**, the administrator will be in contact with you.

Travel within the United States will be reimbursed up to $300 and international travel will be reimbursed up to $500 unless other amounts/arrangements have been negotiated with your area head.

Your name * 
Enter your name as it appears on your legal identification.

Your email * 

Your degree program * - Select -

Year in program *

Name of meeting, conference, or activity *

Your participation in event (presenting paper, on panel, internship)*

Name of accepted paper/presentation *

Requesting funding from * - Select -

Do you have additional funding? * - Select -

If so, explain source

Location of event (city, state, country) *

Leave Seattle *

Month 
Day 
Year 

Return from destination *

Month 
Day 
Year 

Any additional information